

MEETING MINUTES
BOARD OF TRUSTEES
MUSEUM DIVISION
ST MARY'S COUNTY DEPARTMENT OF RECREATION AND PARKS

July 11, 2011

St. Clement's Island Museum

BOARD MEMBERS PRESENT	BOARD MEMBERS ABSENT
James Banagan Helen Dorsey Steve Dunlap Susan Gough Jennifer Legates John Madel Eleanor Slater Dale Springer Frank Maio	Francene Walling E
Barbara McWilliams	

ADVISORS PRESENT	ADVISORS ABSENT
Debra Pence, Museum Director Phil Rollins, Director Recreation, Parks, & Community Services	

Call to Order

President Frank Maio called the meeting to order at 08:05 am. The Board pledged allegiance to the flag and observed a moment of silent reflection.

Roll Call

The Secretary called the roll and announced presence of a quorum.

Approval of Minutes

Minutes of the May 9, 2011 meeting and the agenda for this meeting were delivered electronically to Board Members. Helen Dorsey, moved that the May 9, 2011 minutes be approved. John Madel seconded the motion and the motion passed by voice vote.

Old Business

The museum Director sends each board member a monthly report. Debra reported that the May was spent preparing for the summer special events. We discussed the reduced attendance so far this year and Jennifer Legates added that the American Association of Museums is reporting low

attendance across the country so far this year. The museum staff inventoried, packed, and set aside the Sedona AZ museum material from the Parlet Farm.

New Business

We discussed the June report. Debra said that Heritage Days was well attended.

Phil Rollins reported discussed the grant request and the that the county matching funds would come from the savings the Museum Director had achieved on the capital project at Piney Point.

Dale Springer reported that the Jazz Festival was very successful. He talked to a number of visitors and vendor who indicated that they were pleased with the event.

John Madel reported that the Blackistone Foundation no longer exists and has reverted to the St. Clement's Hundred. They have transitioned to an annual dues program. He discussed the vandalism to the front door of the Blackistone Island Lighthouse and the need for more docents.

Helen Dorsey made a motion to have a meeting with the Board of County Commissioners. Second was by John Madel. Our discussion centered on us asking the BOCC for time on their agenda. Helen modified the motion to have the President officially request a time to present our Annual Report to the BOCC. We will follow that with an invitation for the BOCC to attend one of our meetings. The modified motion passed by voice vote and Frank will send a letter to the County Administrator with our request.

Up-Coming Activities

President Maio reviewed the Upcoming activities in the agenda.

The St Clements Hundred will have their Gala on September 30.

Adjournment

With no further business, John Madel moved to adjourn, second by Susan Gough. We adjourned at 09:07 am.

Members were reminded that our next meeting is in the Potomac Building Room 14.

Next Meeting Date/Location

The table below is the meeting schedule for calendar year 2011:

2011 MEETING DATES	MEETING TIME	MEETING PLACE
January 10	08:00	Recreation & Parks Conference Room
March 14	08:00	Recreation & Parks Conference Room
March 25*	TBD	Maryland Day
May 9	08:00	PPLHM&HP
July 11	08:00	SCIM
September 12	08:00	Room 14 Potomac Building
November 14	08:00	Room 14 Potomac Building

- *Not an official meeting.

Respectfully submitted,

Steve Dunlap, Secretary